



The Corporation of the

Township of Uxbridge

In The Regional Municipality of Durham

Town Hall
51 Toronto Street South
P.O. Box 190
Uxbridge, ON L9D 1T1
Telephone (905) 852-9181
Facsimile (905) 852-9674
Web www.town.uxbridge.on.ca

20__ BUSINESS LICENCE APPLICATION

The fees and requirements for the Business Licence Application are on the reverse side of this form. Please complete the following:

Name of Business: _____

Name Business will be operated under: _____

Type of Business:

- | | | | |
|--------------------|--------------------------|--------------------------------------------------|--------------------------|
| Place of Amusement | <input type="checkbox"/> | Refreshment Vehicle | <input type="checkbox"/> |
| Transient Trader | <input type="checkbox"/> | Second Hand Goods | <input type="checkbox"/> |
| Pawnbroker | <input type="checkbox"/> | Methadone Maintenance
Treatment Establishment | <input type="checkbox"/> |
| Taxi Driver | <input type="checkbox"/> | Taxi Owner | <input type="checkbox"/> |
| Go Kart Kartways | <input type="checkbox"/> | Salvage Yard | <input type="checkbox"/> |

Name of Applicant: _____
(if not the same as above)

Municipal Address of Business: _____

Telephone Number of Business: _____

Mailing Address: _____

Town/City: _____ Postal Code: _____

Signature of Applicant: _____ Date: _____

REQUIRED FOR ALL LICENCE APPLICATIONS:

Criminal Reference Check: Yes No

Criminal Reference Check for Employees: Yes No

Original Insurance Certificate: Yes No

Please complete the following applicable information.

PLACES OF AMUSEMENT

No additional requirements.

REFRESHMENT VEHICLE

(The Following Documents are attached in the Application)

Durham Food Safety Inspection Report: Yes No

Durham Food Safety Inspection Summary Sign: Yes No

Current certificate by a provincially-authorized propane or natural gas fitter
(if applicable): Yes No

Written approval of any existing Eating Establishment within thirty meters of the
proposed location of the vehicle: Yes No

Confirmation from the Township of Uxbridge's Development Services
Department regarding the location of the Refreshment Vehicle:
Yes No

Approved: _____
(Signature – Township of Uxbridge Development Services)

Confirmation from the Township's By-law and Building Departments regarding
any signs being used: Yes No

Approved: _____
(Signature – Township of Uxbridge By-law/Building Department)

Confirmation from the Township of Uxbridge's Fire Department regarding
compliance with the Fire Code: Yes No

Approved: _____
(Signature – Township of Uxbridge Fire Department)

Stationary Refreshment Vehicle:

Legal description and municipal address of the lot:

(The Following Documents are attached in the Application)

Copy of an instrument that evidences ownership of the lot:

Consent in writing from all owners of the lot: Yes No

Site plan of the lot on which it is proposed to place the vehicle:

Yes No

Motorized Mobile Refreshment Vehicle:

(The Following Documents are attached in the Application)

A copy of the current vehicle registration: Yes No

A safety standards certificate issued by a provincially authorized motor vehicle inspection mechanic: Yes No

An original drivers abstract certificate: Yes No

Proof of motor vehicle liability insurance: Yes No

Proof that the vehicle bears a current provincial motor vehicle permit:

Yes No

TRANSIENT TRADERS

If selling from a permanent building:

Description of the structure:

(The Following Documents are attached in the Application)

Written permission from the property owner on whose property the structure is located: Yes No

Written statement from the property owner regarding the timeframe the Transient

Trader will operate within the structure: Yes No

SECOND HAND DEALERS AND SHOPS

Description of the goods in which the applicant proposes to sell:

Copy of the deed and property parcel register identifying the current owner:

Yes No

Copy of the lease:

Yes No

The municipal address of the building:

Sketch/survey of the floor plan:

Yes No

Confirmation from the Township of Uxbridge's Development Services Department regarding the location of the Second Hand Dealer or Shop:

Yes No

Approved: _____
(Signature – Township of Uxbridge Development Services)

Confirmation from the Township's By-law and Building Departments regarding any signs being used:

Yes No

Approved: _____
(Signature – Township of Uxbridge By-law/Building Department)

Confirmation from the Township of Uxbridge's Fire Department regarding compliance with the Fire Code:

Yes No

Approved: _____
(Signature – Township of Uxbridge Fire Department)

PAWNBROKER

No additional requirements.

TAXI OWNER

Ontario Licence Plate Number: Yes No

Safety Certificate Yes No

Vehicle Ownership Yes No

Accessible Taxicab P.D.P. Approval on Annual Inspection Certificate Yes No

Confirmation from the Township's By-law Department: Yes No

Approved: _____
(Signature – Township of Uxbridge By-law Department)

TAXI DRIVER

Medical Certificate Yes No

Driver's Abstract Yes No

Vulnerable Sector Screening Yes No

Ontario Driver's Licence Number: _____ Expiry Date:

Taxi Company Operating For:

Are you or have you ever been Licenced as a Taxicab Driver? Yes No

If "Yes", the most recent Licence was issued in _____ Year: _____

Confirmation from the Township's By-law Department: Yes No

Approved: _____
(Signature – Township of Uxbridge By-law Department)

GO KART KARTWAYS

Confirmation from the Township's By-law Department: Yes No

Approved: _____
(Signature – Township of Uxbridge By-law Department)

Confirmation from the Township of Uxbridge's Fire Department regarding compliance with the Fire Code: Yes No

Approved: _____
(Signature – Township of Uxbridge Fire Department)

SALVAGE YARDS

Confirmation from the Township's By-law Department: Yes No

Approved: _____
(Signature – Township of Uxbridge By-law Department)

Confirmation from the Township of Uxbridge's Fire Department regarding compliance with the Fire Code: Yes No

Approved: _____
(Signature – Township of Uxbridge Fire Department)

THIS APPLICATION AND FEE MUST BE SUBMITTED TO:

Clerk's Department
Township of Uxbridge
Municipal Office
51 Toronto Street South
Box 190
Uxbridge, Ontario
L9P 1T1

Telephone: 905-852-9181

Please be advised that no licence or renewal of a licence will be issued until the applicant has paid all fees, costs, expenses, and cleared any outstanding business taxes owed to the Township and has received approval from the Durham Health Department or the Municipal By-law Enforcement Officer where applicable.

Such payment in full and approval as stated above (if applicable) must be received before any licence will be issued or renewed. It is the responsibility of the applicant to meet these conditions.

THIS APPLICATION WILL NOT BE ACCEPTED UNLESS:

1. All applicable sections of this application are completed;
2. The application fee is enclosed;
3. Additional information as required by the Municipality is submitted.

For office use only:

Licence #20____ - _____

Date of Approval:

New: Renewal:

LICENCE FEES ARE AS FOLLOWS:

Places of Amusement Licence	\$300.00
Refreshment Vehicle Licence	\$300.00 for first vehicle \$100.00 for each additional refreshment vehicle
Refreshment Vehicle Operator Licence	\$25.00
Transient Trader Licence	\$200.00 – 1 location \$100.00 per day from place to place
Second Hand Shop Licence	\$300.00
Pawnbroker Licence	\$200.00
Methadone Maintenance Treatment Establishment Licence	\$1,000.00
Taxi Owner – New	\$1,000.00
Taxi Owner – Renewal	\$125.00
Taxi Driver– New	\$100.00
Taxi Driver – Renewal	\$30.00
Go Kart Kartways	\$150.00
Salvage Yards	\$150.00
Licence Replacement Fee	\$25.00
Hearing Fee	\$50.00
Late Application Fee	\$25.00

Township of Uxbridge documents are available in alternate formats upon request. Please fill out the Accessibility Request for Alternate Formats Form at www.town.uxbridge.on.ca or contact the Accessibility Coordinator at 905-852-9181 ext. 209 or at accessibility@town.uxbridge.on.ca.

NOTE: Personal information on this form is being collected under the authority of the Freedom of Information and Protection of Privacy Act R.S.O. 1990, c.F.31, s. 39 (2) for the purposes of regulating businesses. Questions about collection of personal information may be directed by mail to the address above.