

UDRC MINUTES – OCTOBER 23, 2023



UXBRIDGE DOWNTOWN ADVISORY COMMITTEE

DATE	October 23, 2023
TIME	3 p.m. to 4:30 p.m.
LOCATION	Uxbridge Town Hall (Boardroom A) & Virtual (TEAMS)
ATTENDEES	Members Present: Councillor Willie Popp; Councillor Todd Snooks; Mary Bridger; Joan Crosbie; and Shelley Macbeth
	Township Resources: Kyle Rainbow, Director, Dev. Services and Judy Risebrough, Project Mgr. & Committee Staff Rep.
	Resources: Glen Macfarlane, Invest Durham; Carolyn Puterbough, OMAFRA (V); Danielle Culp, Durham Traffic (V); and Joanne Reichter, BIA Chair (V)
	Regrets: Don Andrews; Lesley Cornelius; Craig Miller; Frank Mazzotta, Alexandra Lazarevski, Kristi Honey, CAO; Stacey Jibb, Invest Durham; Katlyn Jones, Tourism Coordinator and Sierra Miller, BIA Coordinator

1. CALL TO ORDER

Mary Bridger (Chair) opened the meeting at 3:08 p.m. and asked if anyone needed to declare a pecuniary interest. None were declared.

2. REVIEW OF THE AGENDA

Mary reviewed the meeting agenda. As a quorum was not reached, it was agreed that the meeting would continue for information purposes only.

3. REVIEW OF THE MINUTES

The group reviewed the minutes from the last meeting, but as there is not a quorum, they will be brought forward to the November meeting. It was noted that the names of two of the Accessibility Committee members were missing so a correction will be required.



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4. PRESENTATION TO GENERAL PURPOSE & ADMIN COMMITTEE

Mary informed the committee members that the Council approved the UDRC Terms of Reference and the 2023-2024 Workplan October 16, 2023.



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Mary also informed the members that Joan Crosbie has resigned from the position as Vice-Chair but has agreed to remain as a member of the committee. Mary and those present thanked Joan for her support for the downtown revitalization project and appreciated her commitment to remain on the committee.

Filling this vacancy will be on the November agenda.

Action: Judy will inform the committee members of this vacancy as part of the minutes of this meeting.

5. UPDATES RE: UDR ACTION PLAN

Environmental Study

- Kyle informed the group that the Bluemetric Environmental Inc. lead for this project has changed. It is anticipated that consultation with stakeholders will take place in November with a final report by the end of the year.

Parking Study

- Kyle provided an update on the parking study, noting that due to delays in finalizing the contract, the final report is expected in May 2024.

Library Hours

- Judy reminded the group that some of the UDR budget allocation was provided to the Public Library to allow them to keep the Library, and hence the Public Washrooms and Tourist Information open on Sundays during the summer months.
- While there is currently no electronic tracking system available, the statistics to date reflect that there have been over 2,000 visitors to the Library during the extended hours, with approximately 15% to 20% identified as using the washrooms and/or Tourism Information.

Temporary Seasonal Patio Policy

- Kyle updated the members on the Temporary Seasonal Patio Policy that is planned for implementation in January 2024.

- Consultation activities are planned for November with the objective of going to Council in December.
 - Reminder that the policy was developed to ensure that going forward Temporary Seasonal Patios continue to be a part of the Township’s charm and that they are established in a manner that respects applicable legislation, ensures accessibility and pedestrian safety, and allows for the Township and Region to continue to maintain roads, boulevards etc. throughout the year.

6. UDRC 2024 & 2025 PLANNING

Judy informed the group that she met with the Directors on October 17th to initiate discussions to identify 2023 accomplishments and to identify proposed activities for 2024 and 2025 that will support the Downtown Revitalization Action Plan.

Judy reviewed the draft document that will now be shared with the Directors, Regional Resources, and other committees for their input.



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Action: Judy will share the complete document with Danielle, Stacey and Glen for the Region’s input as well as the appropriate sections with the Age Friendly Committee, Active Transportation Committee, Accessibility Committee, Tourism Advisory Committee and Heritage Committee for their input.

7. UPDATE OF CURRENT ACTIVITIES

- a) Additional Renderings for the Northwest corners of Spruce and Brock St.
 - Kyle reviewed the current draft of the two additional renderings that are being developed that will supplement the TPP renderings.
 - Once finalized they will be presented for information to Council and then posted on the MyUxbridgeDowntown website.



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- b) Kindred Works development proposal for 15, 19 & 23 Main St N and 20 First Avenue.

- Kyle informed the group that Kindred Works, the development arm of the United Church of Canada, made a presentation of their design concept to Council earlier in the day.
- The proposal is for two buildings that would provide a combined total of 105 residential units.
- Following the presentation, Council approved several resolutions that will allow this proposal to move forward. The mayor also thanked the UDRC for their work in the past that provided the framework for many of the elements that Kindred Works is considering in their development design.



Kindred Works
Trinity Presentation.ppt

c) YDRH update

- The Township continues to work with YDHR regarding the renewal of the current lease and sub lease.
- On October 16, 2023, Council approved the following motions:
 - THAT the Township of Uxbridge respond through their Legal to York Durham Heritage Railway Legal clarifying the lease is not in good standing as a large outstanding balance remains and is a justification to permit the lease to lapse and end on December 31, 2023, and to terminate the sublease pursuant to the termination clause in the sublease agreement between the Township and YDHR with justification;
 - AND THAT the Township, at this time, not renew the lease with York Durham Heritage Railway and allow the lease agreement expiring December 31, 2023 to expire pursuant to the extension lease agreement unless York Durham Heritage Railway updates and becomes current on their outstanding account balance, and the Designated Substance Survey and removal of identified rail cars is complete.

8. ROUND TABLE UPDATES

- a) North Durham Building Business Forum– November 14, 2023 (10 a.m. to 2 p.m.)
 - a) Glen provided an update on the forum that is being organized for businesses in North Durham. It is being held at the Trail Hub.
 - Registration is open and spaces are filling up quickly.
 - <https://www.eventbrite.ca/e/north-durham-building-business-forum-tickets-713847034697?aff=oddtcreator>
- b) Traffic Control Box Public Art Project.

- Judy informed the group that the Township has received information from the Region regarding their initiative to wrap regionally owned Traffic Control Box Public Art Project.
- The communication from the Region indicates that the opportunity for call for artists through STEPS public art out on the street: [Call for Artists: Durham Region Traffic Control Box Public Art Project | STEPS Public Art](#)
- **Submissions are due November 13th.**
- Additional information related to the Region’s public art placemaking policy may be found at <https://yourvoice.durham.ca/durham-region-public-art-placemaking-policy>
- The group discussed the initiative and supported the idea that this would be something that the Streetscaping Working Group should be involved with.

Action: Judy will share information related to this initiative with Frank Mazzotta as he agreed to chair the Streetscaping working group.

9. NEXT MEETING

The next official meeting will be Monday, November 27th at 3:00 p.m. at the Uxbridge Township Municipal Office. A virtual option will be available.